

# TOWN OF PIKE ROAD, ALABAMA BUSINESS APPLICATION

The Town Does Impose the Business License Tax in its Police Jurisdiction

**Complete and Mail To:**

**TOWN OF PIKE ROAD**  
**9575 VAUGHN ROAD**  
**P. O. BOX 640339**  
**PIKE ROAD, AL 36064-0339**  
 tosha@pikeroad.us  
 (334) 272-9883 Fax (334) 272-9884



**\*\*APPLICANT-COMplete THIS BOX\*\***

**FED EMP ID #** \_\_\_\_\_  
**ALABAMA TAX ID #** \_\_\_\_\_  
**FORM OF OWNERSHIP (check one)**  
 Sole Prop. \_\_\_\_\_ Partnership \_\_\_\_\_  
 Corp. \_\_\_\_\_ Prof. Assoc. \_\_\_\_\_  
 LLC \_\_\_\_\_ Other \_\_\_\_\_

*Please Print or Type*

*ONLY COMPLETE IF YOU HAVE ANY UPDATES.*

**Application Type: (check one) New** \_\_\_\_ **Renewal** \_\_\_\_ **Owner Change** \_\_\_\_ **Name Change** \_\_\_\_ **Location Change** \_\_\_\_

**Legal Business Name:** \_\_\_\_\_

**Trade Name:** (If different from above) \_\_\_\_\_

**NAIC Code:** \_\_\_\_\_

**Business Activities:**(Brief description – Type of retail trade, type of contractor, type of wholesale trade, R/E, Rental, Leasing, Type of service etc)  
 \_\_\_\_\_

**Physical Address:** \_\_\_\_\_  
 (Street) (City) (State) (Zip)

**Mailing Address:** \_\_\_\_\_  
 (Street) (City) (State) (Zip)

**Telephone:** \_\_\_\_\_  
 (Business #) (Fax #) (Cell #)

**Name & Phone # for Contact Person** \_\_\_\_\_ ( ) \_\_\_\_\_

**Email address for contact:** \_\_\_\_\_

**List Following for Owner(s), Partners, or Officers (Attach separate sheet if necessary)**

<u>Name</u>	<u>Residence Address</u>	<u>SSN (if not publicly traded co.)</u>	<u>Title</u>
(1) _____	_____	_____	_____
(2) _____	_____	_____	_____
(3) _____	_____	_____	_____

**Date Business Activity Initiated or Proposed in Pike Road:** \_\_\_\_\_ **# of Employees in Pike Road** \_\_\_\_\_

This application has been examined by me and is, to the best of my knowledge, a true and complete representation of the above named entity, and person(s) listed.

**Date** \_\_\_\_\_ **Signature** \_\_\_\_\_ **Title** \_\_\_\_\_

**THIS AREA FOR MUNICIPAL USE ONLY**

**ACCOUNT ID #** \_\_\_\_\_ **REVIEWED BY:** \_\_\_\_\_

**PHYSICAL LOCATION:**  CITY  POLICE JURISDICTION  OUTSIDE CORP LIMITS & PJ

**ZONING CLASSIFICATION:** \_\_\_\_\_ **BUILDING APPROVAL:**  YES  NO  N/A **FIRE CODE**

**Tax Types:**  Sales/Seller's Use  Consumer Use  Rental  Lodgings  Alcohol  
 Tobacco  Gas/Motor Fuel  Business License

**Tax Filing Frequency:**  Monthly  Quarterly  Annual  Other \_\_\_\_\_

**Business Type:**  Retail  Wholesale  Building Contractor  Service  Professional  
 Manufacturer  Rental  Other \_\_\_\_\_



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## 2018 MUNICIPAL LICENSE APPLICATION & RENEWAL

### Greetings:

The Town of Pike Road welcomes you and your business to our town. According to **Ordinance 2012-0266 of the Town of Pike Road, amended Ordinances 2014-0295 and 2017-0383** and section 11-51-90, of the Code of Alabama, 1975, states anyone doing any kind of business; trade or profession within the Town of Pike Road and its Police Jurisdiction should pay a license fee for the privilege of doing so. The code applies to individuals, partnerships, corporations and self-employed independent contractors. All license renewals are due January 1<sup>st</sup> and delinquent after January 31<sup>st</sup> or penalties will apply.

Contractors must send a copy of current State contractor's license, and any certification pertinent to your field. No license shall be issued for a Contractor prior to receipt of a Certificate of Liability Insurance in an amount not less than \$300,000.00 or a surety bond in an amount not less than \$10,000.00. The COI must show the Town of Pike Road as a certificate holder. General Contractors must be licensed by the State of Alabama Board of General Contractors. Home Builders and other contractors must be properly licensed or certified as required by law. License fee for contractors should also include ½ of 1% (.05) of all work not previously permitted during the 2017 year. **All contractors must provide a list of all sub-contractors and suppliers with contact information (Include name, address and phone number) \*\*\*It is also your responsibility that the correct sales tax rate for Pike Road is charged on all purchases delivered to job site.**

Businesses engaged in the **sale of alcohol** must submit current state ABC License or application for review and approval, along with a **list of suppliers** that deliver to your place of business including contact information (i.e. name, address and phone number)

**Restaurants and/or food sales businesses**, should include a copy of Health Department Certificate. **All restaurants, convenience stores, pharmacies and retailers must provide a complete list of suppliers that deliver to your place of business.** (Include name address and phone number)

**Delivery** -If your business has no physical location within the Town of Pike Road and you conduct no other business other than delivery of merchandise and performing the requisite set-up and installation of said merchandise you may qualify for a "Delivery Only" License. Among other qualifying factors, sales in Pike Road **must not exceed \$75,000.00** for 2017. A delivery license is not required until sales in Pike Road **exceed \$10,000.** (AL Act No. 2017-415)

\*\*\*In addition, all goods sold or shipped into the Town of Pike Road are subject to the 2.25% sales tax. The total sales tax within the Town of Pike Road with the State and County tax is 8.75%. The Pike Road portion is collected by the Alabama Department of Revenue. The Police Jurisdiction extends 1 ½ miles beyond the town limit and the applicable sales tax is 1.13%. Please call Town Hall for verification.

License category and fee schedule information can be found on the renewal notice. Please call if you have questions regarding calculation of your business license fee. **Only complete application if you have any updates, but return signed renewal notice, required documentation and payment before January 31, 2018 to avoid penalty.**